

(CLASSIFICATION)

62-5549

ACTION MEMORANDUM

OFFICE OF THE DIRECTOR

Action Memorandum No. A-30

Date 3 August 1962

TO : Chief, Central Processing Branch
VIA : Records and Services Division
Office of Personnel
SUBJECT : Deputy Director (Support)
Travel by Agency Personnel

REFERENCE:

As a matter of priority could you let me have a breakdown of how many Agency personnel travelled by tourist, and how many by first class air travel. If you have it broken down by those on TDY and those on PCS this would be helpful. If it is possible, I would like these for the first six months of 1962.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

LBK/jrc

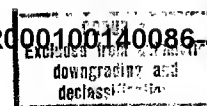
Distribution:

Orig & 1 - Addressee
✓ 1 - DDCI (for info.)
1 - Executive Director
1 - ER

SUSPENSE DATE: 8 August 1962

Eric King

SECRET
(CLASSIFICATION)



Approved For Release 2002/08/21 : CIA-RDP80B01676R000100140086-4

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM					
UNCLASSIFIED		CONFIDENTIAL		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS			DATE	
1	DDCI				
2	ER				
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		XXX INFORMATION		SIGNATURE	
Remarks:					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
L. B. Kirkpatrick, Executive Director				3 Aug 62	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

Approved For Release 2002/08/21 : CIA-RDP80B01676R000100140086-4

25X1